



## College General Information 2017

### WELCOME !

We are pleased to welcome your child to HeronBridge College in 2017. The start of any school year brings changes for both parents and children.

### REGISTRATION DAYS

Saturday, 14 January 2017: 08h00 – 12h30

Monday, 16 January 2017: 08h00 – 12h30

We shall in due course invite you to a Parent Information Evening, scheduled for **Thursday, 26 January 2017, starting at 18h00**, so that we can enlighten you regarding the expectations facing your child in the new Grade. Further details will be sent to you in the New Year.

We look forward to interacting with you as the year progresses. We trust your child will be happy in the College, finding school both challenging and rewarding.

### GRADE TUTORS

We assign Grade Tutors to each Grade. These are senior members of staff who are responsible for pupil welfare and parent liaison, as well as the administration and discipline of their respective Grades. Grade Tutors stay with their grade from Grade 8 to Grade 12. The 2017 Grade Tutors are as follows:

Grade 8	Mrs. P. Copeland <a href="mailto:pcopeland@heronbridge.co.za">pcopeland@heronbridge.co.za</a>	Mr. B. Beyneveldt <a href="mailto:bbeyneveldt@heronbridge.co.za">bbeyneveldt@heronbridge.co.za</a>
Grade 9	Mrs. L. van den Berg <a href="mailto:lvdberg@heronbridge.co.za">lvdberg@heronbridge.co.za</a>	Mr. D. Hall <a href="mailto:dhall@heronbridge.co.za">dhall@heronbridge.co.za</a>
Grade 10	Mrs. A. Liebenberg <a href="mailto:aliebenberg@heronbridge.co.za">aliebenberg@heronbridge.co.za</a>	Mr. C. Bradley <a href="mailto:cbradley@heronbridge.co.za">cbradley@heronbridge.co.za</a>
Grade 11	Mrs. S. Wilke <a href="mailto:swilke@heronbridge.co.za">swilke@heronbridge.co.za</a>	Mr. R. Hagspihl <a href="mailto:rhagspihl@heronbridge.co.za">rhagspihl@heronbridge.co.za</a>
Grade 12	Mrs. S. Letord <a href="mailto:sletord@heronbridge.co.za">sletord@heronbridge.co.za</a>	Mr. T. Lötter <a href="mailto:tlotter@heronbridge.co.za">tlotter@heronbridge.co.za</a>

### CURRICULUM

The GET (General Education and Training), is the Band the Grade 8's and 9's follow in the National Curriculum, with pupils participating in all eight learning areas. Compulsory subjects are: English, Afrikaans, Mathematics, Natural Sciences (NS), Human & Social Sciences (HSS), Economic & Management Sciences (EMS), Life Orientation, Art, and Drama.

The FET (Further Education and Training) is the phase the Grade 10 – 12's follow in the National Curriculum. Pupils carefully select their subjects and sit the IEB (Independent Examination Board) at the end of Grade 12. Subjects offered are: English, Afrikaans, EGD (Engineering and Graphic Design), Mathematics, Mathematics Literacy, Advanced Programme Mathematics, Physical Science, Information Technology (IT), History, Life Sciences, Geography, Accounting and Drama. Essentially, we offer a broad academically oriented curriculum that serves mainly those who intend to pursue tertiary studies.

### CO-CURRICULAR

We offer an extensive co-curricular programme, including cultural and sporting activities. We encourage full participation in the co-curricular programme. Please ensure your child participates in sport and / or cultural arenas. Activities offered are as follows :

<b>Term 1</b> (January - February)	Cricket, Swimming, Open Water Swimming, Tennis, Running Club, Volleyball, Equestrian, Summer League Hockey, Chess, Debating, House Plays, Matric Dance Committee (Grade 11 students), Public Speaking, Golf, Mountain Biking, Basketball, First Aid, PhotoSoc, Outreach, R3.
<b>Term 1</b> (March - April)	Hockey, Netball, Rugby, Tennis, First Aid, Volleyball, Equestrian, Mountain Biking, Basketball, Chess, Debating, PhotoSoc, Outreach, Major Production, R3, Matric Dance Committee (Grade 11 students), Public Speaking
<b>Term 2</b> (May - July)	Hockey, Netball, Rugby, First Aid, Rock Climbing, Equestrian, Mountain Biking, Chess, Debating, PhotoSoc, Outreach, Major Production, R3, Matric Dance Committee (first week back only - Grade 11 students)
<b>Term 3</b> (September)	Athletics, Tennis, Volleyball, Golf, First Aid, Rock Climbing, Mountain Biking, Basketball, PhotoSoc, Outreach, R3.
<b>Term 3</b> (October)	Cricket, Swimming, Open Water Swimming, Tennis, Volleyball, Golf, First Aid, Rock Climbing, Mountain Biking, Basketball, Chess, PhotoSoc, Outreach, R3.

**Note :** The Hub (Media Centre) is open from 14h30 to 16h00 (Monday to Friday).

### EXTRA LESSONS

College teachers make themselves available to pupils for extra lessons in the afternoons. The schedule is arranged termly and changes according to the co-curricular programme. The schedule is emailed to parents at the beginning of each new term, and is also readily available on the School Communicator.

### PARENT / TEACHER MEETINGS

Parent / Teacher Meetings normally take place at the beginning of Term 2 and during the last week of Term 3. These provide parents an opportunity to discuss the previous term's report with the teachers. We invite pupils to accompany their parents to these meetings.

There is an electronic booking form that we make use of. The link to the electronic booking forms will be mailed to you at the appropriate time, and can be located on the School Communicator.

- The dates for Term 2's Parents Meetings are: **Thursday, 11 May 2017 and Tuesday, 16 May 2017 (Term 1 Report Feedback).**
- The dates for Term 3's Parents Meetings are: **Tuesday, 1 August 2017, Wednesday, 2 August 2017 and Thursday, 3 August 2017 (Term 2 Report Feedback).**

### CYCLE TESTS

Cycle tests are written weekly and normally on Tuesdays. **Absence from a Cycle Test must be supported by a medical certificate confirming a doctor's consultation on the day.** Medical certificates which record only a report to a doctor will not be accepted. Unsubstantiated absence from any cycle test will result in no marks being awarded for the examination. Should a pupil be genuinely ill, parents are requested to telephone the school at the earliest opportunity, and to ensure the necessary medical consultation through the course of the day. Please also refer to the Policy regarding Cycle Tests.

## **ASSEMBLY**

Assemblies are held every Wednesday in Baobab. Assemblies vary between the more formal Headmaster's Assembly and Deputies Assemblies to the more "cool" Councillor Assemblies. The School Blazer must be worn for all Wednesday Assemblies.

## **CANTEEN**

The canteen-style tuck-shop is a place where pupils can sit at tables and chairs and relax and listen to music provided by the Councillors. The menu varies from term to term.

Marshall Food Services is the service provider for the College Canteen, Pre-Prep and Prep Tuckshop and the Sports Complex Coffee Shop (Bridge the Gap).

These facilities operate on a NO CASH system using biometrics. Learners are permitted to pre-order their tuck using their iPads. Learners will be issued with an account that is activated by their fingerprints. Funds must be deposited into the Canteen Bank Account using their **PN Number as the reference**.

### **Depositing Money in the Account**

In order to activate your child's account, or top up the account, funds need to be deposited into the following account:

**Account name:** Marshall Food Services (Pty) Ltd  
Bank: First National Bank  
Branch: Carlswald  
Branch Code: 1250117  
Account No. : 62490493279

**NB: Please use your child's PN Number as a reference when doing an EFT, so that the funds can be allocated correctly.**

If there is more than one learner in your family, please use both their PN Numbers as the reference when doing the EFT, so that the funds can be distributed equally. Please note that funds can no longer be transferred from one tuck account to another. Deposits will be credited to each learner's account within 24 hours of appearing on the Canteen Bank Statement. Please bear in mind that internet transfers from other banks can take up to 3 days to reflect. Proof of deposit / transfer can be emailed to [marshall@heronbridge.co.za](mailto:marshall@heronbridge.co.za) or [sam@marshallfs.co.za](mailto:sam@marshallfs.co.za)

### **Daily Limit**

In order to avoid the problem of learners being persuaded to buy for their friends in exchange for cash, we encourage you to place a daily spend limit on your child's account. This can be done by emailing Sam or Grant. The system will then not allow more than the authorised amount to be spent every day. This system will also assist you when budgeting and ensure that there are always funds available in your child's Canteen or Tuck Shop account.

### **No Cash / Overdrafts**

No cash will be accepted from learners at the Canteen or Tuck Shop. The Canteen and Tuck Shop staff are not permitted to allow an account to be overdrawn. If there are no funds in the account, your child will not be given food.

### **Queries**

At any stage, the learner or parent is welcome to request a statement of the account to check expenditure and any other queries regarding the Canteen or Tuck Shops (College, Prep and Pre Prep). Please email requests to Grant and Sam: [marshall@heronbridge.co.za](mailto:marshall@heronbridge.co.za) or [sam@marshallfs.co.za](mailto:sam@marshallfs.co.za). You may also contact Grant on 074 710 3040 or Sam on 083 231 1346.

**Please DO NOT pay canteen funds in the HeronBridge College FNB account.** Funds deposited into the school's bank account will automatically be credited to fees. Money paid into the school account cannot be transferred to the canteen / tuckshop accounts.

## **“BRIDGE THE GAP” COFFEE SHOP**

The Coffee Shop is situated across the road from the school at the Sports Complex. This is a special facility offered to parents and learners from 07h00 daily. The menu includes luxurious coffees, delicious breakfasts, healthy salads and exquisite pastries.

Please access the Coffee Shop from the College side, under the bridge. Do not cross the R114 to the Sports Complex.

## **HERONBRIDGE COLLEGE UNIFORM REQUIREMENTS (GRADE 8 to 12)**

Please take note of the Uniform Requirements below:

### **SUMMER:**

**Grade 8 to 11 Girls:** HeronBridge Navy or Colours or Honours blazer, HeronBridge white short sleeve blouse, tartan skirt (**length** – maximum of **4 fingers** from the ground when kneeling), HeronBridge navy V-neck jersey (long sleeve or sleeveless), white ankle socks and black school shoes.

**GRADE 8–11 Boys:** HeronBridge Navy or Colours or Honours blazer, HeronBridge Short-sleeved, open-neck white shirt with the College badge on pocket, HeronBridge stone chinos (**not** skinny fit pants), black belt, HeronBridge navy V-neck jersey (long sleeve or sleeveless), beige ankle socks and black school shoes.

**Grade 12 (Matric) Girls:** HeronBridge Navy or Colours or Honours blazer, Matric or Councillor badge, HeronBridge tartan skirt (**length** – maximum of **4 fingers** from the ground when kneeling), HeronBridge white cotton short sleeve blouse, HeronBridge Matric **white** V-neck jersey (long sleeve or sleeveless), white ankle socks and black school shoes.

**Grade 12 (Matric) Boys:** HeronBridge Navy or Colours or Honours blazer, Matric or Councillor badge, HeronBridge Short-sleeved, open-neck white shirt with the College badge on pocket, HeronBridge stone chinos (**not** skinny fit pants), black belt, HeronBridge Matric **white** V-neck jersey (long sleeve or sleeveless), beige ankle socks and black school shoes.

### **WINTER:**

**Grade 8-11 Girls:** HeronBridge Navy, Colours or Honours blazer, tartan skirt (**length** – maximum of **4 fingers** from the ground when kneeling), white long sleeve formal shirt, with College or Colours tie, HeronBridge navy V-neck jersey (long sleeve or sleeveless), long navy and beige stripe socks, or navy tights & black school shoes.

**Grade 8-11 Boys:** HeronBridge Navy or Colours or Honours blazer, HeronBridge stone chinos (**not** skinny fit pants), black belt, white long sleeve formal shirt, College or Colours tie, HeronBridge navy V-neck jersey (long sleeve or sleeveless), beige ankle socks and black school shoes.

**Grade 12 (Matric) Girls:** HeronBridge Navy or Colours or Honours blazer, Matric or Councillor or House Captain badge, white long sleeve formal shirt, Matric or Councillor or Honours tie, tartan skirt (**length** – maximum of **4 fingers** from the ground when kneeling), Matric **white** V-neck jersey (long sleeve or sleeveless), long navy and beige stripe socks, or navy tights and black school shoes.

**Grade 12 (Matric) Boys:** HeronBridge Navy or Colours or Honours blazer, Matric or Councillor or House Captain badge, white long sleeve formal shirt, Matric or Councillor or Honours tie, HeronBridge stone chinos (**not** skinny fit pants), black belt, Matric **white** V-neck jersey (long sleeve or sleeveless), beige ankle socks and black school shoes.

## **Grades 8 to 12 – GENERAL**

### **College Girls:**

- Hair must be neatly tied up as soon as it touches the collar.
- Hair accessories must be plain black, navy, white, or HeronBridge College tartan accessories.
- Grade 10 to 12 girls: highlights maybe 2 tones lighter or darker than your own hair.
- No make-up is to be worn. Nails are to be no longer than the tips of the finger when the palm is turned outward.

- Only clear nail varnish or nude gel may be worn.
- No jewellery other than a wristwatch or a medical bracelet may be worn.
- Ear-rings: **1 pair only**, to be worn in the lower earlobe (plain silver or gold studs or sleepers, no bigger than can fit around the little finger). No body piercing is allowed, eg. eyebrow, tongue, etc.
- Appropriate undergarments should be worn.

#### **College Boys:**

- Hair may not touch the collar and may not be coloured, highlighted or gelled.
- No outlandish hairstyles are allowed.
- Sideburns may not be lower than mid-ear.
- Must be clean-shaven at all times.
- No ear-rings or any other jewellery (except wrist watches or medical bracelets) may be worn. No body piercing is allowed, eg. eyebrow, tongue, etc.
- HeronBridge stone chinos (**not** skinny fit pants) are only to be worn.
- Only lace-up or smart slip-on shoes may be worn (no buckles).

#### **College Girls and Boys:**

- The Blazer must be worn for all formal and representative occasions and at Wednesday Assemblies.
- Matric Jackets – when the Matric Jacket is launched in Assembly, the Matrics will be given guidance as to when they may be worn.
- Team Sport Jackets may be worn on Fridays only!
- The V-neck sleeveless jersey and long sleeved jersey may be worn as an outer garment.
- Tattoos are discouraged but if a pupil has one it must be covered by a plaster at all times whilst at school and whilst representing the school.

**HERONBRIDGE UNIFORM SHOP** HeronBridge College has its own Uniform Shop with the full range of academic and sport uniforms, school bags and school shoes. Your contact is Helen Balabanoff and Alvinah Xaba, who will gladly assist you with the correct clothing required. For your convenience you can shop “online” on <http://www.hebronbridgecollege.co.za> or <http://www.hbcu.co.za/>.

*(Online shopping will be available from December 2016)*

#### **Uniform Shop Hours 2016:**

- Monday and Tuesday: 07h00 to 09h00 and 11h00 to 15h00
- Wednesday: 07h00 to 09h00 and 11h00 to 14h00
- Thursday and Friday : 07h00 to 09h00 and 11h00 to 14h30

**Note: The Uniform Shop closes at 09h00 on Friday, 7 December 2016**

#### **Uniform Shop Hours 2017 (School Holiday Open Hours from Thursday, 12 January 2017):**

- Thursday , 12 January 2017: 09h00 to 13h00
- Friday, 13 January 2017: 09h00 to 13h00
- Saturday, 14 January 2017\* **Registration Day!**: 08h00 to 13h00
- Monday, 16 January 2017\* **Registration Day!**: 08h00 to 13h00
- Tuesday, 17 January 2017 \* **LATER OPENING!** : 10h00 to 13h00
- Wednesday, 14 January 2017 School Re-opens. Regular hours apply, see above (as per 2016).

#### **MAKING SCHOOL COOL**

HeronBridge College launched the “Making School Cool” policy in 2006. Our pupils respond well to the theme and it certainly seems like school is cool for them! The canteen vibrates every break with music, cell phones buzz with the daily messages and HBucks are earned with great enthusiasm! HBucks are awarded to pupils for cultural and sporting activities, as well as for supporting the school.

## **DIGITAL TECHNOLOGY**

The College's encourages digital schooling. Lessons have a technological flavour; Grade 8 to 11 pupils use iPads in class and work is sent electronically between school and home. Digi Days have been scheduled on a termly basis in order to emphasise the importance of computers in the learning process. All tasks are set on Moodle for pupils to access at home. Pupils will be given the Moodle information when starting in the College.

Grade 8's, 9's, and 10's will have the majority of their textbooks loaded onto their iPads and predominantly work off their iPads in class and at home.

## **OUTREACH PROGRAMME**

We regard Outreach as part of the DNA of HeronBridge College. Each grade participates in a significant community project targeting our surrounding under-privileged communities. We offer "outreach" as a co-curricular activity and our seniors have the opportunity to be involved in cross-border mission work.

## **SCHOOL COMMUNICATION**

We urge parents to download the School Communicator which is updated daily with school news and activities. Letters and other forms of communication are loaded under the Resources section. The School Communicator can be downloaded by going onto the website, [www.school-communicator.com](http://www.school-communicator.com)

FaceBook and Twitter are both used regularly in the College. Please join the HeronBridge College FaceBook Page, and @HeronTweets on Twitter. We have a Facebook page for pupils called HBooC which was initiated by the 2012 Councillors.

## **SCHOOL TIMES**

- Starting Time : 07h30 (Monday to Friday)
- Finishing Time : 14h30 (Monday, Tuesday, Thursday and Friday)
- Finishing Time : 13h00 (Wednesday's only)